



SRI KRISHNA COLLEGE OF TECHNOLOGY

[An Autonomous Institution | Affiliated to Anna University and Approved by AICTE |
Accredited by NAAC – UGC with 'A' Grade]

KOVAIPUDUR, COIMBATORE – 641042, INDIA



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CRITERIA 6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the following Quality assurance strategies and processes:

MENTORING SYSTEM



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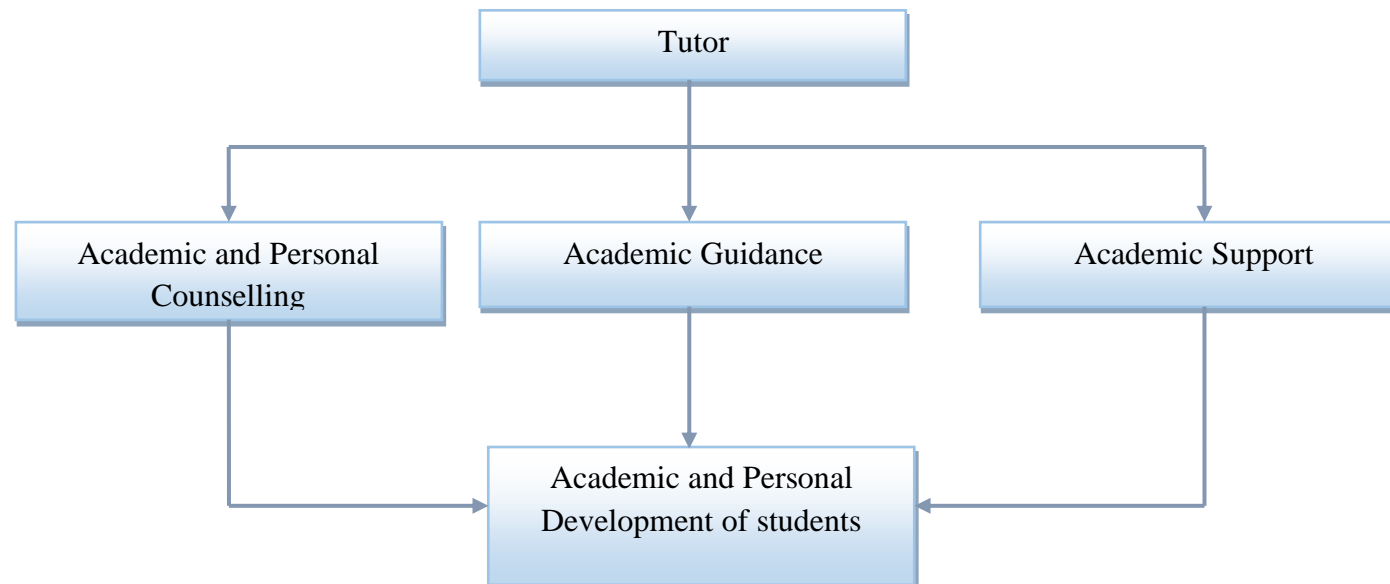
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MENTORING SYSTEM TO HELP AT INDIVIDUAL LEVEL

The institution has an effective tutor ward and mentoring systems to bridge the gap between students and teaching community. Each Faculty member is assigned with a group of students as their wards.

A. Tutor Ward System

Tutor ward system has been implemented for the students of first, second, third and final years. The role of tutor is explained in flow chart as shown in the chart below.



- Through the tutor ward, the Academic performance, Co-curricular and Extra-Curricular achievements, Social activities and the details regarding parent teacher meetings of students is monitored.
- A separate tutor ward file is maintained with individual tutors. Each Faculty member is a tutor for 15-30 students among which there will be 8 to 10 fast learners, 6 to 8 medium learners and 3 to 5 slow learners.
- Tutor ward meetings are conducted regularly, to ensure good academic performance as well as to address personal grievances of the students and the minutes of the same is maintained in the tutor file.
- Tutors and year coordinators maintain a separate Whatsapp group with their wards and their parents to keep them updated about their academic performance, daily tasks, upcoming technical events organized by premier institutions, quote of the day etc.,
- Similarly, a separate Whatsapp group for hostel is also maintained to address the grievances of hostel students.
- Any discrepancy in students' performance like lack of attendance, poor academic performance etc., will be addressed and informed to their parents by the respective tutors. Status of tutor ward of individual tutors is verified by the Head of the Department once in every month and corrective measures are suggested. Sample minutes of tutor -ward meeting is shown below.



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

MENTOR-MENTEES MEET

MEETING NUMBER: 02/EEE/MMM

CLASS: II E.E.E. B

DATE: 25/10/2017

VENUE: Machines Lab.

NAME OF THE MENTOR: G. Suganya.

LIST OF MENTEES

S.NO.	REG NUMBER	NAMES OF MENTEES
1	16TVEE 126	Parithiban S.
2	127	Prasanna padmasree M.N.
3	128	Prasanna R.
4	129	Prasanna C.
5	A0	Pradeep S.
6	A1	Pradeep N.
7	A2	Prasanna Balaji S.
8	A3	Praveen G.
9	A4	Praveena M.
10	A5	Prathiba P.
11	A6	Prathiba R.
12	A7	Prathiba Devi V.
13	A8	Prasanna M.
14	A9	Prayathasini B.
15	50	Prayathasini B.

AGENDA

S.NO	Points discussed	Student feedback	Action taken
1	Review of previous meeting	Wi-fi Problem resolved	-
2	Review of students' attendance	Attendance Problem.	Students were counselled to be regular. The reasons for their absenteeism were noted for discussion.

3	OD leave	Students were happy with the encouragement - -1st	The procedure for availing on duty leave was clarified
4	Progress of Snap Talk	Progressing well.	Monitoring.
5	Discussion on CIA Tests performance	Average -	List of students who fail attend coaching classes
6	learning difficulties in subjects if any	Nil	was made out. R. B. with NIT & IIT questions have been posted in G.C
7	Tutorial requirements	Required	
8	laboratory facilities to do the experiments	Nil	
9	Special lectures by subject or industrial experts if any	Guest lecture on Instrumentation arranged during	Industry will be November
10	Deciding additional classes/extra lab sessions for slow learners based on CIA Test performance if needed	Required.	Schedule for coaching classes has been made.
11	Industrial visits	Already visited	
12	Participation in co-curricular and extra-curricular activities with prior OD leave approval	Good number of students have participated.	Students were encouraged to keep up the same
13	Tutor-ward out bound learning programmers	Needed outside TWS meet.	will be arranged shortly.
14	Educational tours	Already visited.	
15	Placement related activities	Students were made aware of the expectations from the industry. Discussions on higher studies and related opportunities were discussed.	
16	Others		

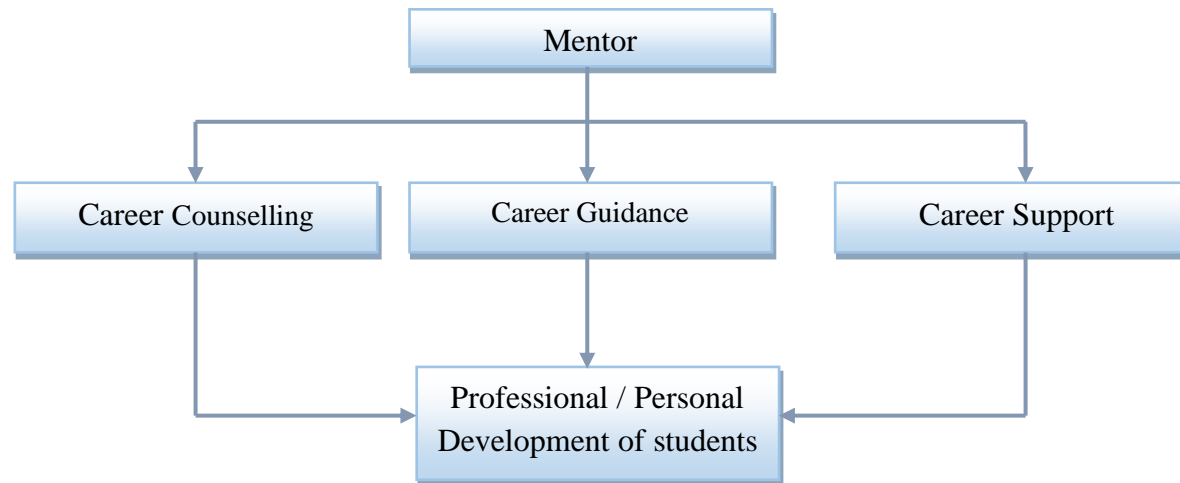
Dampening water problem in class room block was noted.


YEAR COORDINATOR


YEAR COORDINATOR

Mentoring of Final Years :

- Mentoring system is followed for final year students. The following flowchart depicts the role of mentors at the level of individual students.



- Through the mentoring system, career counseling, career guidance and the details regarding career opportunities are monitored.
- Mentor meetings are conducted regularly, to ensure good placement performance as well as to address personal grievances of the students.
- Mentors maintain a separate Whatsapp group with their wards and their parents to keep them updated about their academic performance, daily tasks, upcoming placement drives and placement related trainings like boot camp etc.,

WHATSAPP GROUP SNAPSHOTS

II EEE - A (16-20)
Skct, Skct, Skct, Skct, Skct, Skct, Skct, +91 6380 5...

6:39 PM

Skct Priya Mam
Tomorrow you will be having coaching class for GTD.. those who have got below 30 in cia 2 will be having test and those who have got above 30 come with assignment.. 9:57 PM

4 APRIL 2018

Skct Manimegalai
Dear students
You have spoken tutorial test tomorrow at 11 am to 1 pm .Everyone should assemble in fop lab to attend test sharply before 11am . 6:29 PM

+91 96888 24644 ~Kamal
Ok mam 6:42 PM

+91 90432 03009 ~Arunima Krishnan
Okay mam 6:57 PM

+91 97154 39551 ~Kalidass
Okay mam... 8:14 PM

+91 94434 86684 ~Ai&Hu
Sssssss maaam 10:27 PM

5 APRIL 2018

Type a message

Eee b official
Mouleeshwaran, Poomagal, Skct, Skct De...

17 MARCH 2018

Skct Divya
All the students assemble in Vankatram hall at 1.30 PM. Programme will commence at 2 PM 11:52 AM

Reg no 33, 50 get the hall ticket for arrear exam 11:53 AM

+91 6382 262 072 ~Babe
Ok mam 11:55 AM

Skct Divya
Those students whose reg no are not mentioned go and enquire in exam cell and meet me 11:55 AM

Students who don't get hall ticket give your reg no immediately 12:02 PM

+91 84895 28776 ~Pradheep
48 12:02 PM

Skct Divya
146,702,109,148 these students informed remaining students please inform immediately 12:03 PM

These students informed that they

Type a message

II Eee -c official
SKCT, Skct, Skct, Skct, Skct, Skct, Skct, Sk...

Dear all, tomorrow day order 1 9:44 PM ✓

+91 96599 69971 ~Sharmi Popz
K mam 9:45 PM

Skct Sanjeev Kapoor
This message was deleted 9:46 PM

+91 95974 41083 ~Rohini Nair
Oki mam 9:48 PM

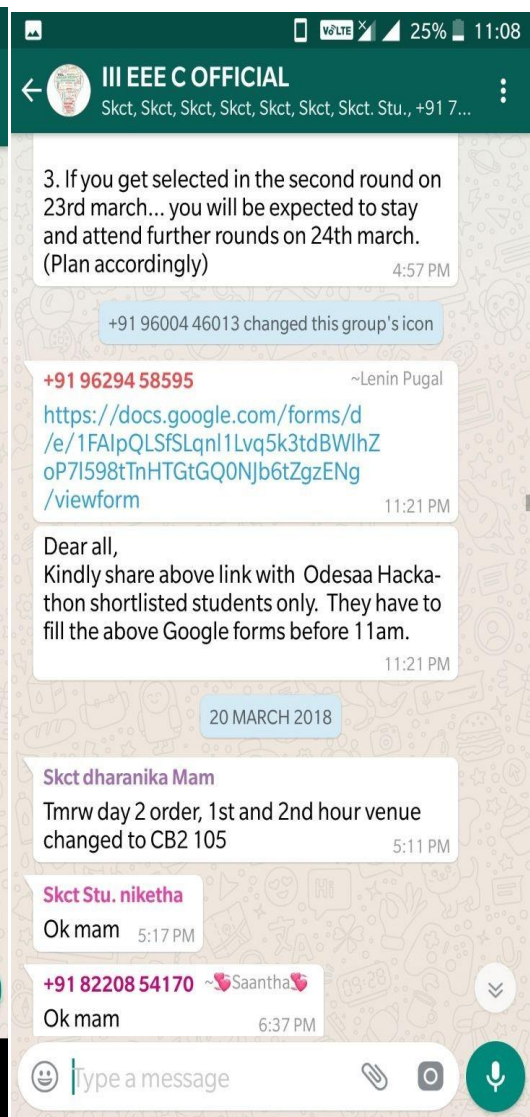
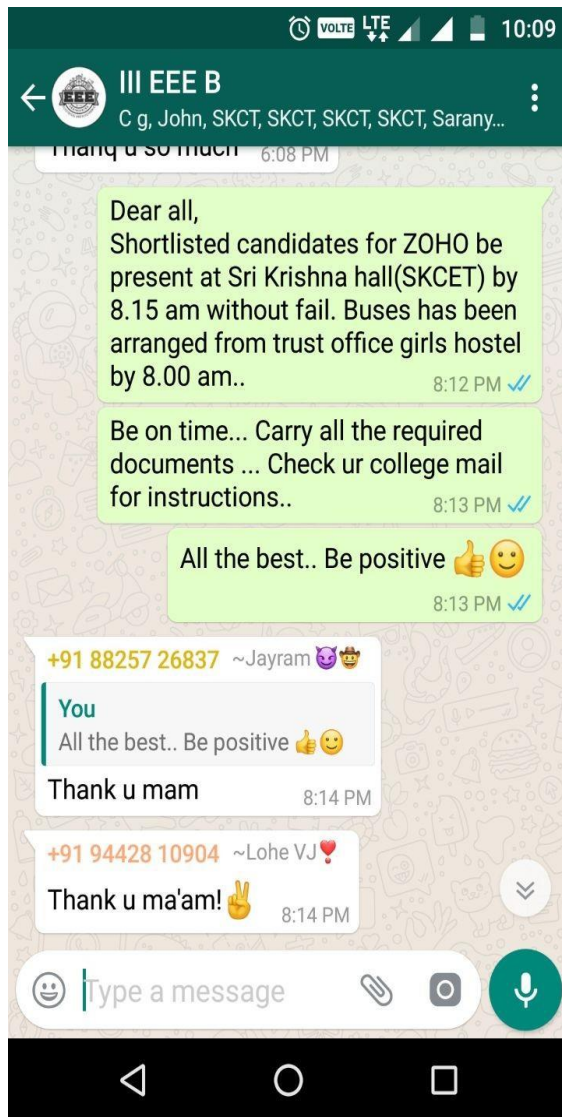
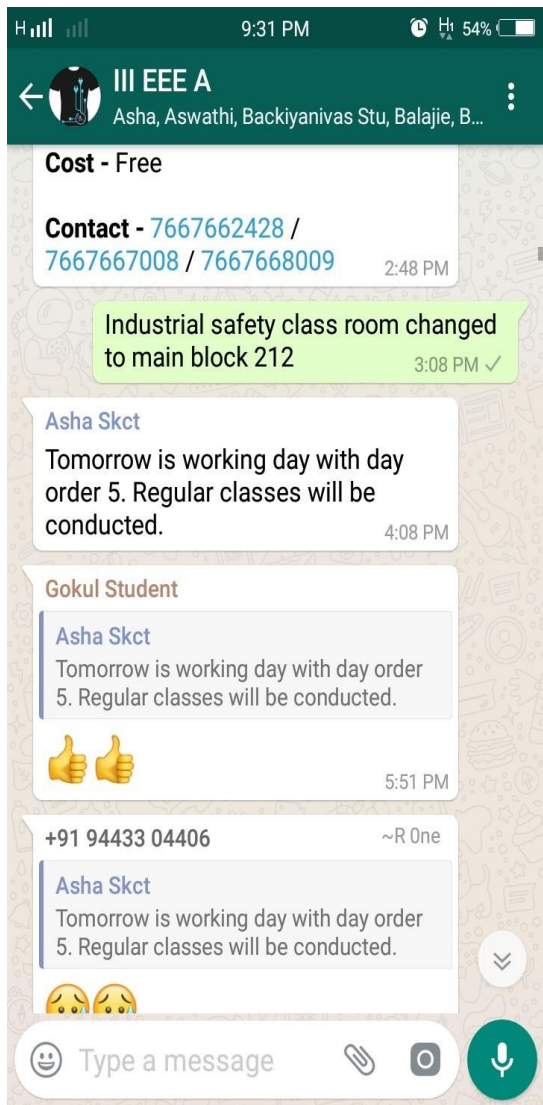
Skct Sridharshini
Ok mam 9:49 PM

Skct Sanjeev Kapoor
Mam tmrwr cs lab r em? 9:57 PM

Skct Prakash Sir
Models for first batch - electrical machines.. 9:59 PM

Skct Sanjeev Kapoor

Type a message



4eee a focus on placement
+91, Sanju, Skct, Skct, Skct, Skct, Skct, Skct, Skct, ...

PDF SREC - Vision Nano T...
1 page • 248 kB • PDF 8:30 PM

8 JANUARY 2018

Tmrw after exam all assemble in PSS lab
5:36 PM ✓

Skct stu. archana
Ok mam 5:52 PM

Skct stu. Jayasurya
Ok mam 8:01 PM

Skct Stu. Adhira
Ok mam 8:13 PM

Skct Stu. gokuldass
Yes mam 8:22 PM

9 JANUARY 2018

+91 96294 58595 ~Lenin Pugal
Full time phd position available in Shanghai, China for the students with BE (EEE). Bachelors degree is enough. Full scholarship available. Interested members can ping me.
11:27 AM

+91 96294 58595 ~Lenin Pugal

Type a message

Alumni group 2014-2018
Guru Dad, Lenin, Mauryan Sir, Nandhinipri...

Those who are in internship right now send me a write up of two pages with pic taken tere as working and mail the copy...need within sat..
4:39 PM ✓

Mauryan Sir
Congrats Koushik... 5:05 PM

Tutor Praanesh
You
Those who are in internship right now send me a write up of two pages with pic taken tere as working and mail the c...
5:53 PM

What has to be in the write up mam ?

Wat u hve learnt from intern 5:56 PM ✓

+91 98942 93499 ~tkarthick2121996
Intern in core only 6:53 PM

Or all the interns 6:53 PM

Mam 6:54 PM

Skct John Sir
Congrats koushik and madhan 6:58 PM

Type a message

Passed out's 2018
Sanju, Skct, Skct, Skct, Skct, Skct, Skct, Skct, Skct, ...

+91 96292 66340 ~Divya
Dear all your 7th sem mark sheets are ready. Please collect it from me as early as possible. If any corrections in marks sheet inform us earlier so that your consolidated mark sheet can be printed without error.
9:12 AM

+91 98426 88095 ~Vaish
Okay mam! 9:12 AM

+91 99422 03767 ~vishñû
Ok mam 🙌 9:12 AM

+91 96009 40014 ~ശ്രീ കുട്ടൻ
Ok mam 9:14 AM

+91 95856 49720 ~Thanveer
Okie mam 🙌🙌 9:14 AM

+91 98433 92475 ~Yogiiiiii
Oki mam 9:20 AM

+91 96292 66340 ~Divya
Dear students many of have not completed your student record so while coming to recieve your mark sheet please come with photos of your earlier mark sheets in mobile. So you can complete the rest off the details.
10:32 AM

Type a message

TUTOR WARD MEETING IN AROMA FOOD COURT









TUTOR WARD MEETING IN ISHA YOGA











